

**EPHING FOREST DISTRICT COUNCIL
NOTES OF A MEETING OF FINANCE AND PERFORMANCE MANAGEMENT SCRUTINY
PANEL
HELD ON TUESDAY, 25 APRIL 2006
IN COMMITTEE ROOM 1, CIVIC OFFICES, HIGH STREET, EPPING
AT 7.00 - 7.07 PM**

Members Present:	A Green (Vice-Chairman), S Barnes (Deputy Leader), K Faulkner, Mrs R Gadsby and R Goold
Other members present:	(none)
Apologies for Absence:	J M Whitehouse and Mrs D Collins
Officers Present	T Tidey (Head of Human Resources and Performance Management), J Preston (Head of Planning and Economic Development), P Maddock (Assistant Head of Finance), A Hendry (Democratic Services Officer) and S G Hill (Senior Democratic Services Officer)
Also in attendance:	(none)

56. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

No substitutes had been appointed to the meeting.

57. DECLARATION OF INTERESTS

No declarations of interest were made at the meeting.

58. NOTES OF PREVIOUS MEETINGS

The notes of the meetings of the Panel held on 16 and 30 January and 7 February 2006 were agreed as a correct record.

59. TERMS OF REFERENCE / WORK PROGRAMME

Noted that the draft programme for 2006-07 would be developed for the next meeting to show the cyclical items for consideration.

60. DRAFT BEST VALUE PERFORMANCE PLAN 2006/07

The Panel reviewed the draft format of the BVP for 2006/07.

Recommending:

That the proposed format and structure of the Council's draft Best Value Performance Plan for 2006/07 be approved with the exception that the Customer Charter be placed nearer the front of the document.

61. KEY PERFORMANCE INDICATORS 2005/06 AND 2006/07

Agreed:

(1) That the Council's performance in relation to the Key Performance Indicators for 2005/06 be noted; and

(2) That proposals for the adoption of Key Performance Indicators for 2006/07, be considered at the next meeting.

62. DRAFT COUNCIL PLAN 2006-2010

It was noted that the originally agreed consultation timescale for the Council Plan did not meet the requirements of the Code of Practice on Consultation and Policy Appraisal, agreed with the local voluntary and community sectors as part of the Epping Forest District Local Compact, that identified that wherever possible a twelve week period should be allowed for consultation with the voluntary sector.

In view of the need to ensure that consultation on the Council's future priorities was as inclusive and accessible as possible, it was considered appropriate for the consultation period on the draft Council Plan to be extended

Noted:

That the timescale for consultation on the draft Council Plan for 2006 to 2010 has been extended by a period of two months.

63. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

Draft Best Value Performance Plan.

64. FUTURE MEETINGS

Noted that the next meeting would be held on 1 June 2006.